



Constitution

The NCCAA Constitution

ARTICLE I: NAME AND PURPOSE

- Section I. The name of this organization shall be National Christian College Athletic Association (NCCAA).
- Section II. The purpose: to supply wholesome athletic competition on a national scale among Christian institutions who adhere to the historic evangelical position as defined by our Statement of Faith.

ARTICLE II: PARTICIPATION IN THE NCCAA

- Section I. Christian institutions in the United States offering a standard four-year program with acceptable academic standards are eligible to become a participating institution in the association. However, only accredited four year granting institutions are eligible for Regional and National Tournaments.
- Section II. Participation in this association shall be by a majority vote of participating institutions on the regional level and by approval of the Board of Directors.
- Section III. Participation in the NCCAA is by regional, Administration Committee and Board of Director vote only.
- Section IV. Participation dues shall be determined by the Board of Directors and presented at the Annual Meeting.
- Section V. Each NCCAA participating institution must sign the Statement of Faith.
- Section VI. The NCCAA shall be divided into two divisions: Division I for institutions offering financial aid specifically for student-athletes, and Division II for institutions not offering financial aid specifically for student-athletes and which require every student-athlete to graduate with a minimum of 20 semester hours or 30 quarter hours of Bible.

ARTICLE III: BOARD OF DIRECTORS

- Section I. The Board of Directors is the official governing board of the association.
- Section II. The Board of Directors shall meet two times per year. One meeting may be conducted via teleconference or conference call format and one meeting shall be conducted in conjunction with the Annual Convention.

ARTICLE IV: OFFICIAL RULES

- Section I. The NCCAA shall follow the rules as set forth in the eligibility policies in the official handbook of the association.

ARTICLE V: DUTIES OF OFFICERS

President:

- Section I. Shall serve a three-year term.
- Section II. In conjunction with the Board Chair, shall be responsible for the calling of regular and special meetings of the Board of Directors and association meetings.
- Section III. Shall serve as Vice-Chair of the Board of Directors unless elected as Chair. Shall chair the Administration Committee and serve on all other subcommittees as an ex-officio member. Shall develop agenda for Administration Committee. Shall serve on the Executive Committee of the Board of Directors. Shall chair the Annual Meeting and present the State of the Association report at the Annual Convention. Shall assist in selection of the Hall of Fame Award and Wilhelmi-Haskell Award recipients. In concert with the National Office staff, shall attend any national athletic/educational meetings deemed appropriate. Shall sign such papers as deemed necessary by the Board of Directors or as required by various institutions (banks, etc.). Shall submit a report of activities to the Board of Directors at each meeting. Shall request necessary reports and/or information from National Office as deemed necessary. Shall appoint the President's Designate upon

assumption of office on July 1. In concert with Board Chair, shall make interim appointments to any vacant office (Executive Director, First and/or Second Vice-President, etc.). Shall work in concert with National Office staff to insure proper procedural path for changes to NCCAA Handbook.

First Vice-President:

Section I. Shall be directly responsible to President and may assume duties of President in President's absence. Shall serve on the Administration Committee and, when the President is unable to do so, serve as an ex-officio member of all subcommittees. Shall assist in the development of the agenda for the Administration Committee meetings. In concert with the Director of Member Relations, shall coordinate activities of Regional Chairs. Shall serve on the National Eligibility Committee. Shall conduct Second Vice-President interviews during the Annual Convention and present candidates at the Annual Meeting. Shall attend Regional Chairs' meeting and assist the Director of Member Relations as needed. Shall assume the President's office at end the of the three-year term (July 1) or upon resignation of President.

Second Vice-President:

Section I. Shall serve on the Administration Committee and assist in the selection of the Sports Ministry Award recipient. Shall attend the National Sport Chairs' meeting and assist the Director of Member Relations as needed. Shall assist the Director of Member Relations in coordinating the National Sports Chairs' activities, reviewing all National Awards, preparing the Awards Presentation for the Convention, and coordinating statistical procedures for all sports. Shall serve as Secretary of the Board of Directors and submit minutes to the National Office for dissemination within five days of meeting adjournment. Shall assume the First Vice-President's office at the end of the three-year term (July 1) or upon resignation of the First Vice-President.

Executive Director:

Section I. Shall be responsible for the administration of the National Office.

Section II. Shall assist in the development of agendas for Board of Directors' meetings.

Section III. Shall serve on all committees.

Director of Member Relations:

Section I. Shall work with all matters involving member institutions.

Section II. Shall approve schedules and arrangements for NCCAA championship events.

Section III. Shall work directly with Regional Chairs and National Sport Chairs.

Director of Community Relations:

Section I. Shall assist with process and procedures of local and national fundraising.

Section II. Shall oversee and assist in development of printed materials and website.

Section III. Shall work to promote the NCCAA within appropriate communities.

Regional Chairs:

Section I. Shall be directly responsible to the Director of Member Relations and shall be approved by the Board of Directors.

Section II. Shall function as the Eligibility Agents for their respective region.

Sport Chairs:

Section I. Shall be directly responsible to the Director of Member Relations.

Section II. Shall be responsible for the various functions of their respective sport.

ARTICLE VI: REGIONS

Section I. The Board of Directors may align regions annually in order to best serve the NCCAA.

ARTICLE VII: CHRISTIAN CODE

Section I. It shall be a participating institution's responsibility to apply and enforce the highest principles of deportment, courtesy and Christian conduct.

Section II. Representatives of participating institutions must refrain from practices such as the use and promotion of illegal drugs, alcoholic beverages, homosexuality and/or tobacco. Failure in this type of behavior may result in immediate suspension of an individual or institution from participation in the NCCAA.

ARTICLE VIII: SPECIAL PERMISSION

Section I. The participating institution desiring the privilege of playing in a different region for play-offs must make such requests in writing to the Board of Directors and receive the Board's written approval.

ARTICLE IX: SPORTS

Section I. The officially sanctioned national sports of the NCCAA are: baseball, basketball (men and women), cross country (men and women), golf (men), indoor track and field (men and women), soccer (men and women), softball, tennis (men and women), track and field (men and women), and volleyball (women).

Championship dates, both Regional and National, shall be set by the Administration Committee in concert with the National Administrative Council (NAC).

Section II. New sports may be added in accordance with the terms of the official Handbook.

Section III. Each national sport shall be represented by a National Sport Chair.

ARTICLE X: PRINCIPLES OF INSTITUTIONAL CONTROL AND RESPONSIBILITY

Section I. Irregularities and/or infractions shall be handled in a courteous and ethical manner.

Section II. All complaints against participating institutions must be submitted in writing to the Director of Member Relations.

Section III. Per the recommendation of the Director of Member Relations, the Board of Directors shall review the reported irregularities and/or infractions and take appropriate action.

ARTICLE XI: ANNUAL MEETING AND VOTING PROCEDURE

Section I. The association shall meet in convention annually at a time and place designated by the Board of Directors.

Section II. Each participating institution shall have one voting representative. Each institution shall be required to have a voting delegate at the Annual Meeting and Convention. Failure to have a delegate in attendance shall result in suspension of all sports for the upcoming academic year. A member institution may utilize the Proxy Ballot (see [Forms & Procedures](#)) once every three years when attendance is not possible by any institutional representative.

ARTICLE XII: PARLIAMENTARY AUTHORITY

Section I. Robert's Rules of Order (revised) shall serve as the final authority in all parliamentary procedures.

ARTICLE XIII: AMENDMENTS

- Section I. The Constitution may be amended by a two-thirds vote of the participating institutions present at the Annual Meeting.
- Section II. All participating institutions shall receive written notice of proposed constitutional changes 45 days prior to the Annual Meeting. The written notice shall come from the Executive Director's office.
- Section III. A mail vote is not permitted for any amendment of the Bylaws except when a majority of the applicable divisional delegates present at the Annual Meeting, after appropriate discussion, recommend such a vote to the membership. The ballots shall be sent by the Executive Director to the designated representative of each institution for an organization-wide vote, by the National Sport Chairs for sports-wide votes and by the Regional Chairs for region-wide votes. A motion shall carry by majority vote of those institutions which respond within the stated time limit or, otherwise, within two weeks unless the Bylaws require a specific majority. Each participating institution shall have one vote, which shall be cast by the institution's Athletics Director unless the institution has authorized another person. No quorum shall be required because there are no legally designated members.